

May 21, 2008

**ENVIRONMENTAL, SAFETY AND OCCUPATIONAL HEALTH MINUTES
FROM MANAGERS MEETING WITH MANAGEMENT CONTROL TRAINING
Review Covering October 31, 2007 through May 21, 2008**

Attendees: See attachment

Randy Nida, Chief, Environmental Management, Safety and Occupational Health Division, opened the discussion at approximately 1:30 PM during the DNSC Managers Meeting held at the Ft. Belvoir Officer's Club. He covered current issues and projects and environmental performance based upon 2007 objectives for the Directorate and the 2007 ESOH Plan. Due to management changes, the 2008 ESOH Plan was not completed in time for this review. The summary is shown in the accompanying slides.

The Environmental, Safety and Occupational Health Policy Statement remains current. The emphasis remains that DNSC incorporate environmental, safety and occupational health considerations in all appropriate business practices and processes. The result has been that no environmental notices of violation have been issued during this period nor major compliance or conformance issues identified during this period. The successful implementation of this system's approach have lowered costs of compliance due to unplanned events, continual education the workforce, and improved business practices.

Randy then discussed the status and some specific issues for the ISO 14001 Standard for management review. The material is contained in the accompanying DNSC-ME slides. He started with a summary of what we are doing, and the direction forward. There have been changes to assignments relating to the ESOHMS, i.e., Randy is the new Environmental Management Representative and Mike Pecullan is now responsible for the updating of the entire system and as the gatekeeper, a new assignment. To augment our staff efforts, we developed and have funded contractor help that will help track non-conformances, non-compliances, and recommend more effective tracking of ESOH training at the Depots.

Other measures of environmental performance include audits. Randy provided a review of our annual internal conformance audit conducted by his office using Paragon Business Solutions in July – August 07 at DNSC HQ, Hammond, New Haven, Scotia, Somerville, Warren, and Point Pleasant Depots. The emphasis during this audit was on the system and how it was being used and how effective it was.

The summary report provided by the Contractor addresses how the aspects are reviewed and updated when there is change to operations however it is not clear how the effects of change i.e. DNSC future, employee reduction, closing or changing depots, re-assignment of responsibilities, control of contractors etc. are identified, planned for, and managed specific to the ESOHMS to ensure that the ESOHMS remains effective.

A continuing and significant issue was in the area of Competence, Awareness and Training where DNSC failed to have a good tracking system for documenting completed training courses and failed to execute a variety of required training related to job series and skill codes in 2007. The internal issue of coordinating training among different segments of the organization resulted in this failure. DNSC must improve in training and tracking of training or the possibility of a major non-conformance and loss of self-declaration will result.

Another vulnerable area is contract administration where DNSC must include training for those acting on behalf of DNSC, documenting the training, and include specific language concerning the presence of the ESOHMS in all acquisition contracts, including GSA contracts. The COR issue must be addressed where COR's evaluate contractor performance in areas affecting conformance with our ESOHMS. This is a complex issue and will be worked with DNSC-C. Additional meetings have been held and are being planned to address the deficiencies, identify systemic corrective actions, and establish a strategic path forward.

Randy provided a summary of compliance audit schedules and findings and significant areas where the majority of findings have occurred in the past. The summary is shown in the accompanying DNSC-ME slides.

The one completed external compliance audit was conducted by Bhate at Hammond Depot in early October 2007. Scotia Depot will also be done late this FY by Parsons. The Hammond audit identified a few minor findings that will be added to the corrective action spreadsheet for completion.

Objectives and targets were discussed. All were completed within the timeframes except mercury transport to Hawthorne, NV. This was the sole objective not met. The cause was external with the Nevada Division of Environmental Protection raising flask integrity issues two weeks before shipping was to commence in April 2007. Their focus has shifted since that time resulting in no shipping. To address NDEP concerns, DNSC inspected each of the 128,662 flasks for leaks, applying a thread sealer to the flask stopcocks, adding new gaskets to the drums, new internal packaging materials and resealing. DNSC is following this inspection project with studies underway by the Department of Energy's Oak Ridge National Laboratory who will determine reliability data for long term storage of the containers as well as a protocol for effective storage inspection of the drums and flasks.

Communications have been extensive supporting the mercury projects and the political community. There has been no further changes to Community Relations Plans. Now that the downsizing has been completed, efforts will commence to revise existing plans.

The conclusion from this review is that DNSC has a maturing ESOHMS and the system is being used more and more to improve operations and ESOH performance. The employees are gradually learning the system and its utility, and with more use, improvements are expected.

The next management review is tentatively scheduled during the fall Managers meeting that has not yet been scheduled.

MANAGER

POC

D

Cornel Holder
Ronnie Favors
Frank Taylor

B

Cheryl Kates
Vickey Ellison
Carol Green/LaVerne Johnson
Diahann Arzu/Barry Griffin

C

Cheryl Deister
~~Sharon Blue~~
Watt Lough
Sandra Anderson/Martha Hochberg
Jesse Hall

G

Scott Romans

M

Stephen Surface
Gary Porter
Randy Nida
~~Gary Gullone~~ Andrew Johnson
Jason Boynton/Mike Pecullan

HA

John Olszewski

SC

John Eller

WA

John Pittano

Total = **24**



Directorate of Material Management

DNOSC Manager's Meeting

May 21, 2008



Investigation/Remediation

FY08 Plan

- Point Pleasant Hg
- Large, PA
- Ft. Worth TX
- New Haven UST
- Marietta PA
- Moss Landing
- Batesville AR
- ORNL Studies



FY08 Site Closures

Pueblo CO *

Sharonville, OH *

Voorheesville NY *

Gramercy LA *

Anniston AL

Tooele UT

Ft. Worth TX

Moss Landing CA



Compliance/Safety Audits

- FY08 Internal Compliance Audits
 - Hammond 3/08
 - Warren 5/08
 - Scotia 6/08
- FY08 Internal Safety Audits
 - Scotia 3/08
 - Hammond 5/08
 - Warren 6/08



ESOHMS Management Review Conformance Audits

Tentative 2008 DLA Conformance Audit Schedule

Scotia	7/08
Warren	7/08
Hammond	7/08
Headquarters	8/08



ESOHMS Management Review 2007 Conformance Audits

- Audit Conducted (July 2007)
 - Minor Non-conformances (25)
 - Observations (25)

- Conformance Audit Status
 - Report sent to all DNSC Directors and Chiefs for action March 2008.



ESOHMS Deliverables

- Site Visit and Document Review. Visit HQ and depots to review and organize documents and historical records.
- Work Plan. Prepare plan to fulfill the requirements of the contract. Prepare a briefing for DNSC environmental staff.
- Assessment. Develop approach and deployment of the ESOHMS at three depots and DNSC HQ based on the requirements of EO 13423, ISO 14001 and OHSAS 18001.



ESOHMS Deliverables

Provide recommendations on:

- ISO 14001 EMS, EO 13423 and OHSAS 18001 Occupational Health.
- The DNSC specific ESOHMS.
- HAZWOPER (Hazardous Waste Operations and Emergency Response).
- Hazmat Transportation.



ESOHMS Deliverables

- Develop an individual, standardized briefing for contractors and visitors at each stockpile depot.
- ESOHMS Website Support.



ESOHMS Deliverables

- ESOHMS Internal Guidance Documents. Review, update and/or revise documents in accordance with latest versions of ISO 14001, OHSAS 18001 and Executive Order 13423.
- Corrective Action Program. Review the current program, evaluate procedures for addressing non-conformances arising from internal and external audits. Provide a written updated procedure.
- Site Closure. Update process to assure the environmental review of excess property is completed.
- Emergency Response Plans. Review and update plans at three stockpile depots. Scotia, NY, Hammond, IN and Warren, OH.



ESOHMS Long Term Objectives

- To review and update the existing DNSC ESOHMS manual, website, and program over a five year period.
- Provide for complete revision or significant amendment of the ESOHMS if major stockpile program changes or additions occur.