DEFENSE LOGISTICS AGENCY
DEFENSE NATIONAL STOCKPILE CENTER
8725 JOHN J. KINGMAN ROAD, SUITE 4616
FT. BELVOIR, VIRGINA 22060-6223

IN REPLY REFER TO

DNSC-MO

6 January 2010

MEMORANDUM FOR: HQ DNSC
DNSC-MOHA
DNSC-MOWA
DNSC-MOSC

SUBJECT: Safety Monitors

Effective January 6, 2010 the Depot General Supply Specialists and HQ Commodity Specialist will be designated as safety monitors: Scotia Depot - Dewey Blair; Warren Depot – Sally Miller; Hammond Depot – Eric Deal; and HQ – Jason Boynton.

Duties in addition to their assigned responsibilities will consist of the following:

1. Conduct weekly inspections of local work areas.
2. Follow-up on deficiencies noted on the Health & Safety Inspections.
3. Report all mishaps to Health & Safety Specialist.
4. Coordinate occupational health program requirements (e.g. annual medical exams).
5. Provide first level of safety and health support for employees and supervisors.
6. Conduct Monthly Safety Meetings, except at HQ.
7. Conduct Monthly Safety Inspections, HQ only.

All persons identified as safety monitors have had required training to accomplish their assigned safety tasks. Further training will be available to them via the Learning Management System.

Gary D. Porter
Chief, Operations and Logistics
Defense National Stockpile